

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Cabinet held in the Foundation House,  
Icknield Way, Letchworth Garden City  
on Tuesday, 21st November, 2017 at 7.30 pm

### 1 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillor Michael Weeks.

### 2 MINUTES - 26 SEPTEMBER 2017

**RESOLVED:** That the Minutes of the meeting of Cabinet held on 26 September 2017 be approved as a true record of the proceedings and signed by the Chairman.

### 3 NOTIFICATION OF OTHER BUSINESS

There was no notification of other business.

### 4 CHAIRMAN'S ANNOUNCEMENTS

- (1) The Chairman announced that Members of the public and the press may use their devices to film/photograph, or do a sound recording of the meeting, but she asked them to not use flash and to disable any beeps or other sound notifications that emitted from their devices. In addition, the Chairman had arranged for the sound at this particular meeting to be recorded;
- (2) The Chairman reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question; and
- (3) The Chairman asked that, for the benefit of any members of the public present at the meeting, Officers announce their name and their designation to the meeting when invited to speak.

### 5 PUBLIC PARTICIPATION

There was no public participation.

### 6 ITEMS REFERRED FROM OTHER COMMITTEES

There were no item referred from other committees.

### 7 STRATEGIC PLANNING MATTERS

**RESOLVED:** That the report on Strategic Planning Matters be noted.

**REASON FOR DECISION:** To keep the Cabinet informed of recent developments on strategic planning matters and progress on the North Hertfordshire Local Plan.

### 8 SECOND QUARTER REVENUE MONITORING 2017/18

**RESOLVED:**

- (1) That the report be noted;

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- (2) That the changes to the 2017/18 General Fund Budget, as identified in Table 2 and Paragraph 8.2 of the report, and involving a decrease in net expenditure of £131,000, be approved; and
- (3) That the changes to the 2018/19 General Fund Budget, as identified in Table 2 and Paragraph 8.2 of the report, and involving an increase in net expenditure of £13,000, be noted, and that these be incorporated into the draft Revenue Budget for 2018/19.

**REASON FOR DECISION:** To monitor and request appropriate action of Services who do not meet the budget targets set as part of the Corporate Business Planning process; and to ensure that changes to the Council's balances are monitored and approved.

## **9 TREASURY MANAGEMENT SECOND QUARTER 2017/18**

**RESOLVED:** That the position of Treasury Management activity as at the end of September 2017, as set out in the report, be noted.

**REASON FOR DECISION:** To ensure the Council's continued compliance with CIPFA's Code of Practice on Treasury Management and the Local Government Act 2003, and to ensure the Council manages its exposure to interest and capital risk.

## **10 SECOND QUARTER CAPITAL MONITORING 2017/18**

**RESOLVED:**

- (1) That the forecast expenditure of £14.520million in 2017/18 on the Capital programme, as set out in Paragraph 8.2 of the report, be noted, and the changes detailed in Table 3 of the report, which resulted in a net decrease of the working estimate of £0.304million, be approved;
- (2) That the changes to the Capital Programme for 2018/19 and onwards as a result of the revised timetable of schemes detailed in Table 2 of the report, increasing the estimated spend in 2018/19 by £0.923million (re-profiled from 2017/18), be noted, and that these be incorporated into the draft Capital Programme for 2018/19 onwards; and
- (3) That the position of the availability of capital resources, as detailed in Table 4 of the report, and the requirement to keep the Capital Programme under review for affordability, be noted.

**REASON FOR DECISION:** To approve revisions to the Capital Programme, and to ensure that the Capital Programme is fully funded.

## **11 BUILDING CONTROL COLLABORATIVE ARRANGEMENTS**

**RESOLVED:**

- (1) That the material changes to the Building Control Business Case be noted;
- (2) That the Building Control Statutory Delegated Functions be delegated to LA1 (in the first instance, to be Three Rivers District Council); and
- (3) That authority be delegated to the Chief Executive and Corporate Legal Manager to enter into a proposed Inter Authority Agreement and continue with the project in accordance with the principles of the Business Case (as amended and detailed in the report).

**REASON FOR DECISION:** To enable the Building Control project to continue to the next phase.

**12 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report would involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act.

**13 BUILDING CONTROL COLLABORATIVE ARRANGEMENTS**

[Note: Prior to the consideration of this item, the Head of Development & Building Control (Ian Fullstone) withdrew from the room for the remainder of the meeting, in view of his role as a Director of the Hertfordshire Building Company Ltd.]

**RESOLVED:** That the financial update regarding the Building Control Collaborative arrangements be noted.

**REASON FOR DECISION:** To enable the Building Control project to continue to the next phase.